

## **BOARD MEETING**

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held on **Monday, June 15, 2020 at 4:00 p.m.** or thereafter via <https://us02web.zoom.us/j/86110846443> OR Call 1-646-876-9923/Meeting ID: **861 1084 6443** the following matters were submitted for consideration and action.*

**Present:** Ned Schneier, Chairman; Rick Bianchi, Peter Markou, Bruce Bohnsack, Peter O’Hara, Phil Abitabile, Maryanne Lee, and Barbara Slutzky

**Excused:** Sean Berry, Student Trustee

**Others Present:** Carlee Drummer, President; George Timmons, Provost and Vice President of Academic Affairs; Joseph Watson, Vice President for Student Services and Dean of Students; Dianne Topples, Vice President for Administration and Mary Garafalo, Executive Secretary to the Board.

**1. Call to Order, 3:59 p.m.**

**2. Roll Call, quorum present**

**3. Waive the pledge of Allegiance, unanimous consent**

**4. Request for Approval of Agenda**

**Motion:** Mr. Markou; **Seconded:** Mr. Abitabile

**Vote:** Yes – 8; No – 0; Abstention(s) - 0

**Resolution: Accepted**

**5. Request for Approval of the Items in the Consent Agenda**

**Motion:** Mr. O’Hara; **Seconded:** Ms. Lee

**Vote:** Yes – 8; No – 0; Abstention(s) – 0

**Resolution: Accepted**

**6. Introduction of Guests and Items from the Floor**

Casey O’Brien, Assistant Dean of Planning and Institutional Effectiveness; Michael Phippen, Professor of Transitional Studies; Gregg Berninger, Professor of English; Jaclyn Stevenson, Director of Marketing and Communications; Joan Koweek, Director of Development and Alumni Services; Matthew Green, Assistant Dean of Enrollment Management and 7 members of the campus community

## 7. President's Report

### **Welcome Aboard!**

*Today Columbia-Greene welcomes two new employees: Matthew Green, Assistant Dean for Enrollment Management; and Christopher Nardone, Director of Workforce Investment Office.*

### **Responses to Racist Events**

*Given the horrific events that have unfolded in our country during the last several weeks, I crafted a letter to the C-GCC Community, signed by the Executive Cabinet members, to denounce systemic racism and oppression. The 30 SUNY community college Presidents, Chief Academic Officers, and Chief Student Services Officers also wrote letters to stand in solidarity with the Black Lives Matter movement.*

*Several members of the College Senate are developing a plan for a series of programs during the 2020 – 2021 academic year that will focus on the topic of systemic racism and engage the entire community through keynote speakers, panel discussions, brown bag lunches, and the like. Also, under consideration is the opportunity to launch a “One Book, One College” initiative whereby the entire College will read a work related to the topic of systemic racism.*

### **“Restart” Plan**

*Earlier this month, the 30 community college Presidents agreed to having consistency within the sector regarding the fall “reopening”. As of right now, all of the colleges will be primarily offering classes using the online or remote modality, with the exception of courses that cannot be taught virtually such as art studios (figure drawing, ceramics), auto tech, building construction tech, and science labs. On June 5, the Presidents sent a “Restart Plan Summary” to the Chancellor covering these major areas: academic program planning, restarting on-campus operations, tracing and monitoring, communication and outreach plan, and the resources and time required to restart. The Chancellor will be forwarding our plan summaries to Governor Cuomo for his review. We expect to hear guidance from him by mid-July.*

### **Task Forces Update**

*The two Task Forces I mentioned at last month's meeting – CoGreene Forward Operations and CoGreene Forward Academics – have been meeting regularly and continue to flush out plans with respect to the reopening. Obviously, every strategy must comport with the Governor's and SUNY guidelines. The safety of our students and employees must come first in any scenario.*

### **Cares Act**

*The College FINALLY received the CARES Act funding for students (\$420,354), and Financial Aid is busy reaching out to students who may be in dire need of assistance. The colleges still await guidance on the allocation of funds for the institution (\$420,353).*

### **Student Emergency Fund**

*Last month, I reported that SUNY received a \$5 million anonymous donation to support a Student Emergency Fund for students dramatically impacted by the pandemic. Each community college will have the opportunity to match a \$50,000 grant distributed by SUNY by July 1, 2020. I thank all the Trustees and the Foundation Board members for their support and am happy to report we have surpassed \$30,000 in donations so far! We*

*have two weeks to go, and Joan Koweek remains confident that we will reach – and possibly exceed – the \$50,000 goal.*

#### **College in the High School**

*Dawn-Marie Blasl followed up on the College in the High School “Hats off to you!” campaign launched during Teacher Appreciation week last month, with another outreach initiative of appreciation targeting the guidance counselors, principals, and superintendents. Each received a C-GCC mask with a card reading, “You always have us covered – now, it’s our turn. Together, we will go forward – safely and in style”.*

#### **Enrollment Management**

*Matthew Green arrives at the ideal moment as we begin very aggressive admissions marketing for the fall, building on SUNY’s statewide campaign for the community colleges, “Stay Near. Go Far.” Building on this theme, I am sending a personal letter to all parents in our service area who have children graduating from high school and pointing out the benefits of starting college at C-GCC instead of going away to a four-year college or university.*

*And, in the “timing is everything” scenario, SUNY just announced a Pathways Scholars’ Award of \$500 for every high school graduate with an 80 GPA or above who enrolls at C-GCC with the intention of completing the associate degree in two year. Students who take advantage of this opportunity will be entitled to an additional \$1,000 if they transfer to a SUNY university and complete the bachelor’s degree in two years.*

#### **Budget**

*As Dianne Topple reported during the Finance Committee Meeting, the uncertainty surrounding the budget continues to be challenging. Chairman Schneier, Dianne, and I will be meeting with the Columbia and Greene County Chairmen and representatives from the Finance Committees this week to discuss some budget scenarios such as a 25 percent state reduction – even though nothing is concrete at this time.*

#### **Other**

*James Reynolds, the President of Mid-Hudson Cable, alerted me that the wi-fi “hot spots” I mentioned last month are now up and running so that students without internet service can have access. The “hot spots” are at the Boat Launch in Hudson, Dutchman’s Landing in Catskill, Ashland Town Park and Quarry, and the C.D. Lane Park outside Windham in Maple Crest. These locations, combined with those “hot spots” GTel installed in and around Germantown, and those available at the Public Library parking areas, will give our students a number of access options. Many thanks to Trustee Bruce Bohnsack who started the ball rolling on this earlier in 2020.*

### **8. Trustee Reports**

*Chairman Schneier still concerned on funding from the state and the timeline of the approval from the Governor.*

### **9. Vice President’s Report**

Vice President for Administration, Dianne Topple reported:

*Presented her Financial report during the Financial Committee meeting*

Provost and Vice President for Academic Affairs, George Timmons reported:

*The Co-Greene Academic Taskforce Committee had its first meeting on May 21. The committee discussed the various modalities of teaching for the fall semester to determine which option would best in for College. There were recommendations by*

*faculty on how to offer face-to-face instruction. Also, the faculty provided input on appropriate PPE and cleaning protocol.*

*Division Chairs were charged with speaking to their division to identify which classes they thought should be listed in the kinetic learning category. Kinetic courses will be taught in the traditional face-to-face format due to the nature of the content. The purpose of this exercise is to determine how many courses and students will be on campus in the fall. The meeting concluded with a discussion regarding the professional development needs for the upcoming academic year.*

Vice President for Student Services and Dean of Students, Joseph Watson reported:

#### **Retention**

*We are continuing to do retention virtually!*

*The 30 SUNY community college Presidents, Chief Academic Officers, and Chief Student Services Officers wrote a letter to stand in solidarity with the Black Lives Matter movement*

*New Student online orientation is getting a makeover. President Drummer, Jaclyn Stevenson, Charity Mack, Bev Burka and I met with a Comevo representative to discuss upgrading the product. Jaclyn and Charity have already begun to update the orientation for fall 2020. More to come!!!*

*Catherine Carlson, Director of Accessibility Services, continues to work with students in getting them comfortable in the all online learning environment. Also, Ms. Carlson was nominated for a state-wide accessibility services award, by her peers.*

*Barbara Shaffer, Associate Professor of Psychology/Sociology nominated student Alexis Rivera to represent Columbia-Greene Community College in SUNY's Celebration of June Pride month in SUNY's LGBTQ Pride video. The video was sent to SUNY with the help of the marketing department.*

*Virtual Pop Up programs are continuing.*

*Karen Fiducia, Associate for Student Activities continues to update the student handbook and planner*

#### **Athletics**

*Nick Dyer, Director of Athlete's reports that athletic directors and coaches are talking to recruit virtually.*

#### **Awards**

*The recipients have been selected for outstanding graduate awards. I want to thank everyone who submitted nominations for the graduating students.*

#### **Meetings**

*SUNY Chief Student Affairs officers meet weekly.*

### **10. New Business/Other**

### **11. News Release Summary**

### **12. Announcement of the July Meeting**

Monday, July 20, 2020 at 3:30 p.m.

**13. Executive Session**

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation

**Motion** Mr. Bohnsack; **Seconded:** Mr. Markou

**Vote:** Yes - 8 ; No - 0; Abstention(s) - 0

**Resolution: Accepted**

**Entered Executive Session at: 4:40 p.m.**

**Motion:** Mr. Bohnsack; **Seconded:** Ms. Lee

**Vote:** Yes- 8; No - 0; Abstention(s) - 0

**Resolution: Accepted**

**Exited Executive Sessions at: 5:18 p.m.**

**14. Adjournment:**

**Motion:** Mr. O’Hara; **Seconded:** Mr. Markou

**Vote:** Yes – 8; No – 0; Abstention(s) - 0

**Resolution Accepted**

**Adjournment at: 5:20 p.m.**

## **Consent Agenda**

**June 15, 2020**

### **Approval of the Minutes from May 18, 2020 Board Meeting**

#### **Capital Fund Expenditures**

- a. Warrant No. 11, Renovations and Improvements C06140
- b. Warrant No. 22, Renovations and Improvements C06138

#### **Operating Warrant Approval**

- a. Warrant No. 05-20, Operating Warrant

#### **Resolution**

- a. Resolution No. 0620-2158 Delegation of Authority
- b. Resolution No. 0620-2159 Approve the Capitalization and Depreciation for Capital Assets Policy