

# **Columbia-Greene Community College**

## **Board of Trustees**

### **MINUTES**

**January 25, 2016**

**CALL TO ORDER:**

The meeting of the Board of Trustees of Columbia-Greene Community College Board of Trustees was held on January 25, 2016.

**ROLL CALL:**

Dr. Ned Schneier, Chairman  
Mr. Peter O'Hara, Secretary  
Mr. Phil Abitabile  
Mr. Bruce Bohnsack  
Ms. Rosemary Lewis  
Ms. Nancy Patzwahl  
Mr. Kenneth Wilber

Mr. Chance Ryan, Student Trustee

Mr. James R. Champion, President;  
Ms. Carol Novack, Executive Secretary to the Board of Trustees;  
Ms. Phyllis Carito, Vice President and Dean of Academic Affairs;  
Dr. Joseph Watson, Dean of Students and Enrollment Management; Mr. Joseph Matties, Vice President and Dean of Administration; Mr. Allen Kovler, Director of Public Relations; Ms. Joan Koweek, Director of Development, Ms. Nicole Strevell-Childrose, Assistant Professor of History; Mr. Michael Phippen, Professor of Transitional Studies; and Ms. Dianne Topple, Assistant Dean of Administration.

**PLEDGE OF ALLEGIANCE:** Chairman Ned Schneier opened the Board meeting with the Pledge of Allegiance.

**MOMENT OF SILENCE:** A moment of silence was observed for Music Instructor Robert Tyrell and former Soccer Coach Walter Michaud.

**MINUTES:** The Minutes of the December 21, 2015 meeting were presented. A few typos were noted. Mr. Ken Wilber moved and Mr. Bruce Bohnsack seconded to approve the Minutes as amended. Voice vote – motion carried unanimously.

**BILLS & WARRANTS:** Mr. Ken Wilber moved and Ms. Nancy Patzwahl seconded to approve Operating Warrant #12-15 totaling \$2,121,257.79. Voice vote – motion carried unanimously.

**PRESIDENT’S REPORT:** President Campion shared a recent Op Ed piece from the Register Star on “Small Colleges, bid Results’.

President Campion informed the Board that the College hosted a State Budget Review sponsored by the Governor’s Office on campus this week. The meeting was lead by Commissioner Poole. President Campion was interviewed by the Register-Star during the session.

President Campion reported that a Community College Regional Council is being formed. The Governor’s budget included \$3,000,000 for job linking money. Completion of the Community College Council’s plan needs to be finalized to apply for funds. Each community college will need to nominate one Trustee as a

representative to the Council.  
Nominations are due by  
February 29. Board members were  
asked to consider to serve.

Vice President Phyllis Carito  
reported that the Business AAS  
degree with online delivery has two  
students enrolled for the spring  
2016. As we go forward, we hope to  
market the program for fall 2016  
and increase the number of  
students who will benefit from the  
online option

Dean Carito announced that the  
College is running 30 Internet  
courses and 48% of them are fully  
enrolled.

SUNY and the State Education  
Department have approved a  
transfer path concentration in  
Psychology for our Liberal Arts &  
Science, Social Science AA Degree.

Hudson Magazine January 2016  
issue, published by Lisa LaMonica  
includes Assistant Professor Nicole  
Strevell-Childrose article “History:  
Letting Go by Holding On.”

The 2016 Juried Art Show is now  
hung and will be open with a  
reception on January 26 and run  
until February 26. The show,  
organized by Yura Adams, Fine Art  
Gallery Coordinator, is a dynamic  
show that offers special recognition  
to local high school artists.

During the intersession between Fall  
and Spring semesters, faculty and  
staff, representing our Institutional  
Assessment and Planning Group  
(IAPG) and our Non-Academic

Planning Committee, Casey O'Brien, Diana Smith, Cindy White and Assistant Professor Nicole Strevell-Childrose continued to prepare for the College's ongoing assessment processes by attending the Student Assessment Conference on January 13, 2016, held at SUNY Albany.

On January 12, 2016, the All-College meeting focused on "C-GCC in 3D: reviewing the success we have had with all units, lead by the Board of Trustees, having Assessment plans. IAPG will begin this month aligning our information to the seven new Middle States Standards in preparation for future reporting. On the same day, faculty met in the afternoon for a workshop entitled: "Classroom Dynamics and Instructional Strategies in preparation for the spring semester.

Vice President Joseph Watson reported that late registration was held January 13<sup>th</sup>. We had a very good and steady day that resulted in students doing business to add classes until January 25.

This year the College did more with less. Admissions Applications were up more than last year and acceptances (down 7.7% and up 3.9% from last year) that has translated to having more part-time than full time students. Verification will begin on January 25. January 25 is the last day to add a class.

Mentors for the mentoring program are assigned. New employees have volunteered and members assigned. We are going to have a Mentor Mixer

“Chip and Chat” for Mentors and Mentees.

Dean Watson announced that Jayme Bates has been hired as our new Head Coach for Women’s Basketball. He is currently on the road recruiting.

Carol Novack, Chairperson of the C-GCC Day Care Board of Directors, reported the highest enrollment in the Cay Care History with 37 children.

**RESOLUTION TO ADVERTISE FOR BIDS FOR CLASS SCHEDULES:**

Resolution #0116-2070 to advertise for bids for class schedules was presented. Ms. Rosemary Lewis moved and Ms. Ken Wilber seconded to approve the following resolution as printed. Voice vote – motion carried unanimously.

WHEREAS, the Board of Trustee of Columbia-Greene Community College must approve the advertisement of bids for purchases in excess of \$10,000, and

WHEREAS, the Office of Public Relations has the need for publication of three Class Schedules on newsprint, and has budgeted for such services,

THEREFORE BE IT RESOLVED that the Board of Trustees of Columbia-Greene Community College agrees with the action of the Public Relations Office and authorizes the Office of the Vice President and Dean of Administrative Services to solicit bids for the printing of Newsletters on newsprint.

**TRUSTEE REPORT:**

Chairman Ned Schneier, Peter O'Hara and Rick Bianchi met and agreed that everyone needs to be involved in reaching out to people in the community for an annual giving campaign. This category of money could be used to hire faculty, buy equipment, etc.

He indicated that we need to sell the College to local businesses and get them to invest with us.

Student Trustee Chance Ryan reported that Welcome Week went well. The Student Activities Board will be attending a conference on programming activities.

**EXECUTIVE SESSION:**

Ms. Nancy Patzwahl moved and Mr. Bruce Bohnsack seconded to convene to Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation of matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Voice vote – motion carried unanimously.

Mr. Peter O'Hara moved and Mr. Ken Wilber seconded to reconvene the meeting. Voice vote – motion carried unanimously.

**FUTURE MEETING:**

The Next meeting of the Board of Trustees will be held on Monday, February 22, 2016.

**ADJOURNMENT:**

As there was no further business, Mr. Ken Wilber moved and Mr. Bruce Bohnsack seconded to adjourn the meeting. Voice vote –



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CHAIRMAN



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SECRETARY

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