

Columbia-Greene Community College

Board of Trustees

MINUTES

October 17, 2016

CALL TO ORDER:

The meeting of the Board of Trustees of Columbia-Greene Community College Board of Trustees was held on October 17, 2016.

ROLL CALL:

Dr. Ned Schneier, Chairman
Mr. Peter O'Hara, Secretary
Mr. Phil Abitabile
Mr. Bruce Bohnsack
Ms. Rosemary Lewis
Ms. Barbara Slutzky
Mr. Ken Wilber

Mr. Mercury Mason, Student
Trustee

Mr. James R. Champion, President;
Ms. Carol J. Novack, Executive
Secretary to the Board of Trustees;
Ms. Phyllis Carito, Vice President
and Dean of Academic Affairs;
Dr. Joseph Watson, Vice President
and Dean of Students and
Enrollment Management;
Mr. Joseph Matties, Vice President
and Dean of Administration;
Ms. Dianne Topple, Assistant Dean
of Administration; Ms. Christy
Decker, Bursar; Ms. Joan Koweek,
Director of Development and
Alumni Affairs; Mr. Michael
Phippen, Professor of Transitional
Studies; and Ms. Lindsey Garafalo,
Assistant Director of Admissions.

PLEDGE OF ALLEGIANCE: Chairman Ned Schneier opened the Board meeting with the Pledge of Allegiance.

AGENDA: The Agenda for the October 17, 2016 meeting was presented. Mr. Phil Abitabile moved and Mr. Peter O'Hara seconded to approve the Agenda as printed. Voice vote – motion carried unanimously.

MINUTES: The Minutes from the September 19, 2016 meeting were presented. Mr. Bruce Bohnsack moved and Ms. Rosemary Lewis seconded to approve the Minutes as printed. Voice vote – motion carried unanimously.

BILLS & WARRANTS: Mr. Ken Wilber moved and Ms. Barbara Slutzky seconded to approve Operating Warrant 09-16 in the amount of \$2,248,789.87. Voice vote – motion carried unanimously.

PRESIDENT'S REPORT: Vice President Phyllis Carito reported on September 22, the campus held a Flu Clinic, and 125 people were vaccinated. The clinic was sponsored by Hannaford. They sent two pharmacists, a pharmacy technician and a pharmacy intern (from Albany College of Pharmacy) to campus for four hours. They sponsored the event at no cost to the college or to the students, faculty and staff who were vaccinated. (If anyone had insurance they took that for reimbursements.) We appreciate Hannaford's generosity, and that Professor Dawn Holsapple and others helped us have our best

number of people vaccinated in the flu clinic this year.

In the News: Two of our faculty were interviewed as part of a series through Columbia-Greene Media and the Register Star: "The Internet and Social Media." The October 13 issue highlights Associate Professor of Communication, Maya Greene, and the use of social media and other digital formats as an integral part of personal and professional life. The October 15 issue includes insights from Associate Professor of Education and Psychology, Berne Bendel on the impact of cyber bullying. She speaks to how through Facebook and other social media bullying can come into your home as written words and images and impact self-esteem and a sense of safety.

The Academic Support Center through the guidance of Dr. Mary-Teresa Heath, continues to offer diagnostic testing to local school districts. This past Friday, October 14, Hunter-Tannersville Juniors visited the campus and took the ACCUPLACER diagnostic test to evaluate college readiness and also to pinpoint precise areas of needed work in Reading, English Skills, and Mathematics. Following their testing, they met with some faculty and student leaders to talk about different areas of interest in STEM & Agriculture Law and Public Safety, and Arts & Communication. They completed their visit with pizza and a raffle. In a brief survey they indicated that the testing was moderately difficult,

that they found going to a College presentation very helpful, and that spending a day at the College sparked their interest in attending college in the future.

Last week, Dean Carito met with three faculty from the Science Division, and the Chair of Advising to implement interactions with SUNY Cobleskill for articulation agreements that support our students in Environmental Studies and Math/Science Degrees. This may lead to new courses and program options for our students. Working with SUNY Cobleskill students interested in new technologies used in agriculture and conservation will benefit with improved transfer opportunities.

Dean Carito reported that as we look forward to new programming, we continue to monitor current programming through the "Assessment of the Major," and in turn to revise and discontinue programming as necessary. At this time, we have three programs in the process or retrenchment. They include Computer Security and Forensics (AS) to move students into a transfer program which will serve them better; Physical Education/Fitness Studies (AS) and Business Applications (AAS) both of which were low-enrolled and had a declining number of graduates.

This year we are reviewing the Education Program with SUNY New Paltz, Accounting AAS, and beginning the process of Nursing, which also has the ACEN

accreditation phase, which will be done over the next few years.

Our Faculty Council of Community Colleges' representative Professor Michael Phippen asked to share the group's newest Faculty Council Matters newsletter. He represents our faculty at events as "Creating Sustainable College through Shared Governances," which was held on September 23, in Saratoga Springs, NY.

The next art show with the work of Tricia Wright will be in the Foundation Gallery beginning October 20, with a reception on October 27.

Vice President Joseph Watson reported that almost 400 students are registered for College in the High School courses.

Verification is in progress. The Admissions & Registration and Financial Aid staff is cleaning all the data.

FAFSA Fridays will be held in the Financial Aid Office. This is a great opportunity for students to work on their FAFSA, but also get more information on changes for next year.

Dean Watson thanked Lindsey Garafalo for leading the charge with Casey O'Brien in putting together our SUNY Diversity Plan.

Dean Watson reported that applications continue to be processed for Spring 2017.

College Night will be held this week. We will have 80 colleges in attendance. Local high schools have been invited. Faculty and staff from the Financial Aid Office will be in attendance.

The Reach Center and the College are observing Domestic Violence week on campus. During the "Shine the Light," event we are asking people to wear purple this week to bring awareness to the issue.

The Student Life Committee will be having Mock Tails Hour upcoming for students during the activities period. There will also be free literature for students as part of National Collegiate Alcohol Awareness Week.

Catherine Carlson has organized an entire month of programs for Disability Awareness Week.

President Campion announced that he will be traveling with Chairman of the Board Ned Schneier and Student Trustee Mercury Mason to the Regional Community College Council's meeting. The main topic will be the Governor's view that community colleges should be doing more so students are employable when they graduate.

**RESOLUTION TO ACCEPT THE
2016-2017 SUNY CHILD CARE
GRANT:**

Resolution #1016-2038 to accept the 2016-2017 SUNY Child Care Grant was presented. Ms. Barbara Slutzky moved and Mr. Peter O'Hara seconded. Voice vote – motion carried unanimously.

WHEREAS, the Board of Trustees of Columbia-Greene Community College must approve acceptance of all grants, and

WHEREAS, the College has been awarded by SUNY Central Administration \$36,050 for the Child Care Center to be used for operating costs, and

WHEREAS, the Board of Trustees has resolved that monies for that purpose be transferred to the Columbia-Greene Community College Association, Inc.

THEREFORE BE IT RESOLVED that the Board of Trustees of Columbia-Greene Community College approves the receipt of this grant in the amount of \$36,050 to assist with the operating costs of the Child Care Center during the 2016-2017 Academic Year.

**RESOLUTION TO ACCEPT A
DONATION OF AN ORIGINAL
PHOTOGRAPH:**

Resolution #1016-2039 to accept a donation of an original photograph was presented. Ms. Barbara Slutzky moved and Mr. Ken Wilber seconded to approve the resolution as printed. Voice vote – motion carried unanimously.

WHEREAS, the Board of Trustees of Columbia-Greene Community College must approve acceptance of gifts and donations, and

WHEREAS, Mr. Francis X. Driscoll has offered to donate the original framed photograph titled Platt Clove Falls to the College art collection for public display as well as academic use, and

WHEREAS, the College is honored to add the work of this distinguished local photographer to the collection.

THEREFORE BE IT RESOLVED that the Board of Trustees of Columbia-Greene Community College approves the acceptance of this donation and thanks Mr. Francis X. Driscoll.

SUNY DIVERSITY PLAN:

The SUNY Diversity Plan was presented by Dr. Joseph Watson. Ms. Barbara Slutzky moved and Mr. Ken Wilber seconded to approve the SUNY Diversity Plan as printed for submittal to SUNY by November 1, 2016. Voice vote – motion carried unanimously.

TRUSTEE REPORT:

Student Trustee Mercury Mason reported that 13 Senate seats have been filled. He also indicated that he will be attending College Night representing the Spark Program.

FUTURE MEETING:

The next regular meeting of the Board of Trustees will be held on November 21, 2016.

ADJORNMENT:

As there was no further business, Mr. Peter O'Hara moved and Ms. Barbara Slutzky seconded to adjourn the meeting. Voice vote – motion carried unanimously.

CHAIRMAN

SECRETARY