

Business A.A.S. (Online Delivery)

Curriculum Code: 2539

Semester Hours Required for Graduation: 61

PROGRAM GOALS:

The program has been designed to prepare a student for employment or advancement in a business or public sector environment. Students will show proficiency through on-line class work, and successful completion of a required internship experience, which will be remotely administered with electronic log and status report submissions. Students will be able to complete the 61 required credits of this Business degree within four semesters with all required coursework offered in a fully online format.

PROGRAM LEARNING OUTCOMES:

- Apply management and market principles as necessary.
- Use business related computer software applications.
- Employ professional values, honesty, and etiquette appropriate for the workplace.
- Demonstrate an availability to utilize generally accepted introductory accounting principles.
- Demonstrate proficiency in written and oral communications.

ACADEMIC PREPARATION:

To enter this degree a student must meet the required 12th-grade level. Placement test scores must indicate readiness to begin EN 101 - Composition.

It is highly recommended that the following criteria be met to begin this program, and it is **REQUIRED** by the completion of 24 credits:

Competency in Mathematics Fundamentals is required; Pre-Algebra or Pre-Statistics is recommended.

LIBERAL ARTS REQUIREMENTS

21 Semester Hours

EN 101	Composition	3
EN 105	Technical Writing	3
HU ELE	Humanities Elective	3
MA 103	Business Mathematics	3
SC ELE	Science Elective	3
SL ELE	Social Science Electives	6

PROGRAM REQUIREMENTS

40 Semester Hours

AC 101	Financial Accounting	3
AC 116	QuickBooks	3
BU 103	Foundations of Business	3
BU 105	Business Communications	3
BU 211	Business Experience Internship	3
BU 220	Business Ethics	3
BU 230	Management	3
BU ELE	Business Electives	6
CE 101	College Experience	1
CI 105	Computer Applications	3
CS 116	Contemporary Computer Concepts	3
HU ELE	Humanities Elective	3
SL 115	Conflict Resolution	3
Minimum Credits		61

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SUGGESTED PROGRAM SEQUENCE

1st Semester

AC 101	Financial Accounting	3
BU 103	Foundations of Business	3
BU 105	Business Communications	3
CE 101	College Experience	1
EN 101	English Composition	3
SL ELE	Social Science Elective**	3
Total		16

2nd Semester

AC 116	QuickBooks	3
CI 105	Computer Applications	3
EN 105	Technical Writing	3
HU ELE	Humanities Elective	3
SL ELE	Social Science Elective **	3
Total		15

3rd Semester

BU 220	Business Ethics	3
CS 116	Contemporary Computer Concepts	3
HU ELE	Humanities Elective	3
MA 103	Business Mathematics	3
SC ELE	Science Elective	3
Total		15

4th Semester

BU 211	Business Experience Internship*	3
BU 230	Management	3
BU ELE	Business Electives***	6
SL 115	Conflict Resolution	3
Total		15

* Approved business externship remotely administered with electronic log and status reporting.

** Economics recommended (EC 101, EC 102 or EC 104)

*** BU 203 International Business recommended